

WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

Board of Education Minutes

Regular Meeting

August 12, 2013 – 6:00 p.m.

Call to Order:

Board President Bob McCabe called the meeting to order at 6:00 p.m. in the Board Room – District Administration Office, Farley, Iowa, with a moment of silence and the reading of the District Vision Statement and Goals.

Roll Call:

Present were President Bob McCabe, Vice-President Jeanne Coppola, Gary McAndrew, Mark Knuth, Chad Vaske and Superintendent Jeff Corkery.

Approval of Agenda:

Motion by McAndrew, second by Vaske to approve the Agenda as published with the following changes. Motion passed 5-0.

Resignations: Ben Urbain – Freshman Wrestling WDHS

Employment: Jordan Krueger – Dyersville Elementary from .6 fte to .8 fte - \$27,302.40

Welcome to Visitors, Press, Staff, etc.:

Open Forum: No comments or communications were received.

Approval of Minutes and Bills:

- a. July 1, 2013 Special Meeting and the July 8, 2013 Regular Meeting. Motion by Coppola, second by Knuth to approve the Minutes. Motion passed 5-0.
- b. Bills and Claims for the month of July: Motion by Coppola, second by Vaske to approve the bills. Motion passed 5-0.

Reports:

Principal Reports:

Topics discussed were: School start-up activities, Building Leadership Team meetings, parent communications, DRA awards, building construction, paraprofessional attendance at teacher PBIS training meetings, parent/teacher meetings, extended school day student opportunities, DMIS master schedule tailored to student and staff improvement programs, 20th anniversary of the addition to the Farley Elementary building, enrollment numbers, appreciation to classified staff for summer work in preparation for school start, new Alternative School location and program, WDHS instructor Tom Danner recognized as Student Council Advisor of the year, Web based IEP program for special needs students and new teacher training.

Annual Yearly Progress Report:

The No Child Left Behind Act (NCLB) of 2001 requires each district and school to annually demonstrate adequate yearly progress towards meeting the state academic annual measurable objectives, participation rate, and other academic indicators goals for grades 3-8 and grade 11. Kelly Simon, Director of Curriculum and Assessment provided the Board with this required information in the required reporting areas of Reading, Math and Science showing both targets reached and targets missed.

Food Service Report:

Sherry Kaiser, Director of Food Services provided the Board information on Offer versus Serve Menus that will be used in the elementary schools starting in the 2013-14 school year. Offer vs. Serve (OVS) is a serving method designed to reduced food costs and waste as well as allow students the opportunity to make choices in the foods they intend to eat. By law, OVS is required for senior high school grades (grades 9-12) for lunch. For grades below senior high school, OVS can be designated for any grade level and/or meal service. Students are allowed to select all items, if they so desire, for the same unit price. OVS is currently used for all middle and high school students, both on the main line and through a la carte. The District will receive an additional 6 cents per meal reimbursement from the federal government for the program.

Superintendent Report:

- Cascade and WDHS student councils receive recognition by state association.
- Enrollment projected to be up slightly.
- Staff school start-up meetings underway.
- New school year will see significant time spent on new State Education Reform legislation.
- Preparations for the District's five-year Dept. of Education review will begin this year. Review is scheduled for the 2014-15 school year.
- Review of administrative cabinet structure and responsibilities has been underway.

Consent Agenda:

Motion by Coppola, second by McAndrew to approve the Consent Agenda items. Motion passed 5-0.

1. Financial Reports of District

2. Personnel

a. Resignations

1. Derrick Parsons – Sophomore Football – CHS
2. Jeremy Parrish – 7th Grade Assistant FB – DMIS
3. Ben Urbain – Freshman Wrestling WDHS

b. Employment

1. Sara Blair - 8th Grade Volleyball - DMIS \$1,692.00
2. Caitlyn Deutmeyer – Preschool Teacher (.6 FTE) – CES \$20,476.80
3. Jill Hogan – Cheerleading Coach – WDHS \$2,256.00
4. Chris Johnson – Asst. 7th Grade Football – DMIS \$1,692.00
5. Jennifer Maki – Asst. HS Drama Director – WDHS \$846.00
6. Nathan Meyer – Asst. Varsity Football – CHS \$3,384.00
7. Jeremy Parrish – 7th Grade Football – DMIS \$2,256.00
8. Megan Reeves – At-Risk Teacher (.5 FTE) – DMIS \$16,432.00
9. Jordan Krueger – Dyersville Elementary - .6 fte to .8 fte - \$27,302.40

3. Out of State Travel: None

4. Policy Revisions 1st & 2nd Readings

- i. Second Reading Policy 905.2 Tobacco/Nicotine-Free Environment
- ii. Second Reading Policy #503.2 Expulsion
- iii. Second Reading Policy #503.2R1 Expulsion Regulation
- iv. Second Reading Policy #503.2E1 Expulsion Form 1 Notice of Hearing
- v. Second Reading Policy #503.2E2 Expulsion Form 2 Authorization to Review Records
- vi. Second Reading Policy #503.2E3 Expulsion Form 3 Waiver of Hearing Form
- vii. Second Reading Policy #503.2E4 Expulsion Form 4 Findings of Fact & Resultant Action

5. Equipment/Project Requests - PPEL Fund Expense
 - a. Van Bids: Low Bid 2 vehicles – Victory Ford \$22,499 each.
 - b. CHS Parking Lot Improvements: Low Bid – Kluesner Construction \$39,600
 - c. Networking Equipment Bid: Low Bid - Hewlett Packard \$241,740.20

Old Business: None

New Business:

1. Change Board Meeting Date for September & October. Motion by Vaske, second by McAndrew to move the September regular meeting from September 9th to September 16th and the October meeting from October 14th to October 7th due to school board elections and schedule conflicts. Motion passed 5-0.
2. Set Times for Polls for School Board Election: Motion by Coppola, second by Knuth to set polling hours for the September 10, 2013 School Board election from 12:00 noon to 8:00 p.m. Motion passed 5-0.
3. Approve Change Orders for CHS. Motion by Knuth, second by McAndrew to approve change order number 1 in the amount of \$29,163 to Portzen Construction. Motion passed 5-0. Change order was for storm/sanitary sewer changes and over excavation/fill of the new bus loop drive.
4. Approve Level 1 Investigators. Motion by McAndrew, second by Vaske to name Sheila Knapp and Matt Breitbach as level 1 Investigators for the District. Motion passed 5-0. A Level 1 investigator is a person who initially investigates general allegations that a school employee may have abused a child in the course of that individual's employment. The Iowa Legislature in 1989 required all schools in the State to adopt a uniform procedure for investigating such allegations.
5. Approve Utility Easement Cascade Elementary: Motion by Knuth, second by Coppola to approve the underground electrical easement at the Cascade Elementary site to Cascade Municipal Utilities. Motion passed 5-0.

Adjournment: Motion by Knuth, second by Coppola to adjourn. Motion passed 5-0. The meeting adjourned at 7:32 pm on August 12, 2013.

David A. Wegmann
Board Secretary

Robert McCabe
President, Board of Education